
First Meeting of Shadow Council

Forest Heath & St Edmundsbury councils
West Suffolk
working together

Title:	Agenda
Date:	Wednesday 30 May 2018
Time:	6.30 pm
Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds IP33 3YU
Membership:	All Councillors You are hereby summoned to attend a meeting of the Shadow Council to transact the business on the agenda set out below. ***Subject to the West Suffolk (Local Government Changes) Order being made by the Secretary of State for Housing, Communities and Local Government by 30 May 2018***  Ian Gallin Chief Executive 21 May 2018
Quorum	Twenty four Members
Committee administrator:	Helen Hardinge / Claire Skoyles Democratic Services Officers Tel: 01638 719363 / 01284 757176 Email: helen.hardinge@westsuffolk.gov.uk / claire.skoyles@westsuffolk.gov.uk

Public Information

Forest Heath & St Edmundsbury councils

West Suffolk

working together

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01638 719237 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The West Suffolk Shadow Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency, use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

Part 1 - Public

Page No

1. Election of Chairman of the Shadow Council for 2018/2019

The Service Manager (Democratic Services) will open the meeting and announce that the next item of business is the election of the Chairman for the ensuing year and will call for nominations.

The Chairman will sign their Declaration of Acceptance of Office following appointment and will take the Chairman's seat.

2. Chairman's Announcements

The Chairman will make their remarks.

3. Election of Vice Chairman of the Shadow Council for 2018/2019

The Chairman will call for nominations for the Vice Chairman.

The Vice Chairman will sign their Declaration of Acceptance of Office following appointment and will take the Vice Chairman's seat.

4. Apologies for Absence

The Service Manager (Democratic Services) will announce any apologies for absence.

5. Appointment of Shadow Executive Members

The Shadow Executive will include the two persons who are the Leaders of Forest Heath District Council and St Edmundsbury Borough Council.

The Chairman will, therefore, ask the Leaders of the District and Borough Councils for nominations of up to 13 further Members to form the Shadow Executive. A vote will then be taken collectively on the nominations.

6. Election of the Leader of the Shadow Council

The Chairman will call for nominations for the election of Leader of the Shadow Council, and this item of business will be determined by the normal voting process.

7. Election of the Deputy Leader of the Shadow Council

The Chairman will call for nominations for the election of Deputy Leader of the Shadow Council, and this item of business will be determined by the normal voting process.

8. Appointment of Statutory Officers

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Report No: **COU/SA/18/001**

9. Shadow Council Constitution

5 - 160

Report No: **COU/SA/18/002**

10. Appointment of Independent Persons

It is a requirement of the Localism Act that every council appoint at least one Independent Person whose role is to advise the council with regard to complaints that Councillors have breached the Code of Conduct.

It is therefore considered sensible to nominate Mr Arnold Barrow and Mrs Zoe Finn, who are the current joint Independent Persons for Forest Heath District Council and St Edmundsbury Borough Council, to provide this function for the Shadow Council.

RECOMMENDATION:

That Mr Arnold Barrow and Mrs Zoe Finn be appointed as the Shadow Council's Independent Persons in accordance with s28(7) of the Localism Act 2011 for a term of one year commencing 30 May 2018.